

## MEMBER DELETION REPORT

State \_\_\_\_\_ Court Number \_\_\_\_\_ Court Name \_\_\_\_\_

**Please print neatly. Please complete this report when you wish to delete members from your court; whether due to Death, Forfeiture, Resignation, or Transfer. Be sure to include the exact date (month/day/year) that the deletion took effect. Please save paper YOU MAY DELETE MORE THAN ONE MEMBER ON ONE FORM, Regardless of deletion date. Do not use this form for disbanding courts. (See Tools of the Trade)**

**One of the following codes MUST be circled to remove members from your court records. D – Deceased, F -Forfeiture, R – Resignation,**

**Use the area below to TRANSFER a member from your court – CODE: TO – Transfer Out**

**Last Name** \_\_\_\_\_ **First Name** \_\_\_\_\_ **Code** \_\_\_\_\_ **Date (MMDDYY)** \_\_\_\_\_

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Regent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Transfer To: \_\_\_\_\_ State: \_\_\_\_\_ Court Number: \_\_\_\_\_

**Note: The receiving court must submit a TRANSFER FORM. Member is not an active member until signed and completed Transfer Form & is received by the National Office.**

Send Copy to: Catholic Daughters of the Americas  
10 West Street, New York, NY 10023

Send Copy to: State Secretary and Retain a copy for court files