

MEMBER DELETION REPORT

State _____ Court Number _____ Court Name _____

Please print neatly. Please complete this report when you wish to delete members from your court; whether due to Death, Forfeiture, Resignation, or Transfer. Be sure to include the exact date (month/day/year) that the deletion took effect. Please save paper YOU MAY DELETE MORE THAN ONE MEMBER ON ONE FORM, Regardless of deletion date. Do not use this form for disbanding courts. (See Tools of the Trade)

One of the following codes MUST be circled to remove members from your court records. D – Deceased, F -Forfeiture, R – Resignation,

Last Name	First Name	Code	Date (MMDDYY)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Use the area below to TRANSFER a member from your court – CODE: TO – Transfer Out

Last Name	First Name	Code	Date (MMDDYY)
_____	_____	_____	_____
_____	_____	_____	_____

Regent Signature: _____ Date: _____

Transfer To: State: _____ Court Number: _____

Note: The receiving court must submit a TRANSFER FORM. Member is not an active member until signed and completed Transfer Form & is received by the National Office.

Send Copy to: Catholic Daughters of the Americas

10 West Street, New York, NY 10023

Send Copy to: State Secretary and Retain a copy for court files